

IMPORTANT NOTICE REGARDING SEMI ONLINE COUNSELLING FOR LEFTOVER SEATS OF ANM/GNM COURSES ADMISSION 2025-26

All ANM and GNM institutes are informed that the Semi Online Counselling for leftover seats will be conducted at the institute level from 29-10-2025 to 31-10-2025 under the supervision of the Principal of the respective institute. The process will follow the steps outlined below:

1. Eligibility Criteria

- Candidates must meet the eligibility as per the Prospectus for admission in GNM & ANM for the session 2025-26, published on PNRC Website i.e. www.pnrconline.in.
- The candidates who have submitted online counselling application form in all respects on Counselling admission portal 2025-26 of PNRC shall be allowed to appear in this round.
- Candidates still not registered may also apply and submit their application on PNRC Counselling admission portal till 31-10-2025 (10 am).
- Candidates who are not holding any seat in any institute will be able to participate in the Semi Online Counselling. If any candidate has already joined anywhere then the candidate has to surrender his/her current seat by 28-10-2025 (5 pm) to participate in this round. The surrendered seat shall not be reverted irrespective of allotment in this round in any circumstances.
- Candidates need to carry Original Documents for verification purposes.
- Seat upgradation will not be allowed to the candidates who have been allotted seat during semi online counselling. Candidates will not be able to shift to any other institute in future, if they are offered seat in this round.

2. Publishing Advertisement in Newspaper

- The institute will publish newspaper advertisement and will conduct the semi online counselling at their premises for leftover seats for ANM and GNM courses. Specimen of Advertisement is enclosed.

3. Process to be carried out under Supervision of the Principal

- Candidates eligible for admission under Semi Online Counselling have to reach and report respective college at 9am. Last reporting time for the candidates is till 10am.
- The Principal will be provided access to a portal where they must mark the students who have reported in the institute for Semi Online Counselling. Based on this information, a merit list will be automatically generated by the system.
- The Principal shall call candidates as per Merit List and the candidate's attendance shall be marked by taking signatures of candidates on the Allotment Sheet.
- The candidate's eligibility and inspection of original documents shall be sole responsibility of the Principal. The eligible candidates can be allotted the seat subject to availability.

- The Institutes shall adhere to the Vacancy Position published on Portal and the number of seats allocated in Semi Online Counselling round shall not exceed the number of seats indicated in Vacancy Position. Violation shall attract cancellation of seats allotted under Semi Online Counselling.
- After the allotment of seats, institute will have to Verify/Confirm various joining process on admission portal as per usual practice during the counselling. This will be final step of admission and without execution of this step the seats shall not be confirmed and it shall be presumed that no admissions are made.

4. Submission of Original Record

- The institute shall submit original record of Semi Online Counselling on or before 05-11-2025.
- Original record shall include;
 - Merit List
 - Allotment Sheet
- Failing to submission of original record shall imply cancellation of seats allotted in Semi Online Counselling of the respective institute

<-----Institute Name----->

<Address / Mobile / Email / Website>

NOTICE

Semi Online Counselling for leftover seats in ANM & GNM Courses (Session 2025-26) for <-----Institute Name----->

It is informed that the process for Semi Online Counselling of leftover seats for <-----Institute Name-----> will be conducted at institute level as per following schedule.

Only the candidates, who have completed application in all respects on Counselling admission portal 2025-26 of PNRC and not holding any seat in any institute, shall be allowed to appear in this round. After preparation of merit list no candidate shall be allowed to participate.

Description	Date
Semi Online Counselling and joining of candidates for <-----Institute Name----->	<date>

PNRC Helpline for Counselling

+91 62836-18852 (Mon-Fri, 9am - 5pm) | admissionspnrc@gmail.com

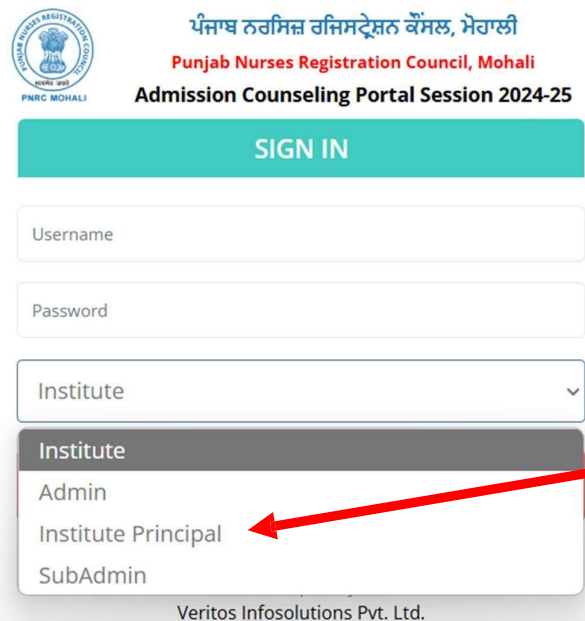
Principal,

<-----Institute Name----->

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INSTRUCTION MANUAL FOR INSTITUTE PRINCIPAL TO CONDUCT SEMI ONLINE COUNSELLING THROUGH PNRC ADMISSION PORTAL.

STEP 1 – Open the Login Page - <https://www.admission.pnrconline.in/Registration/admin/>



ਪੰਜਾਬ ਨਰਸਿੰਜ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਕੌਂਸਲ, ਮੋਹਾਲੀ
Punjab Nurses Registration Council, Mohali
Admission Counseling Portal Session 2024-25

SIGN IN

Username

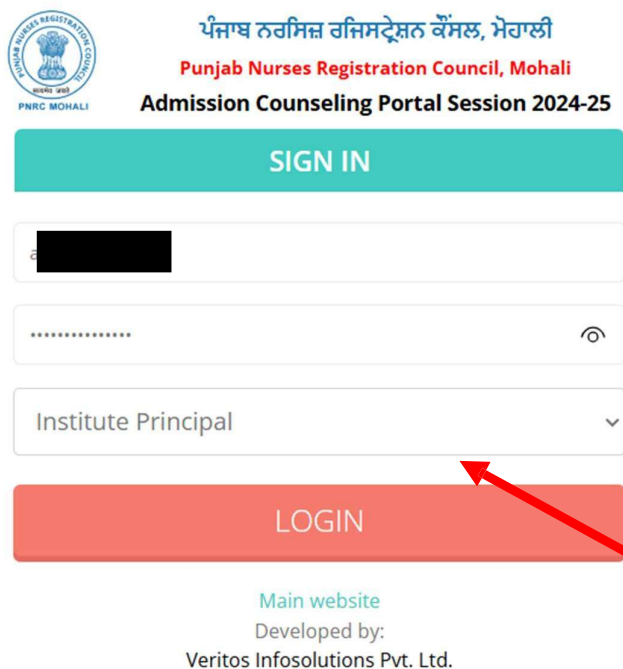
Password

Institute

Institute
Admin
Institute Principal
SubAdmin

Veritos Infosolutions Pvt. Ltd.

STEP 2 – Enter your Username and Password then select INSTITUTE PRINCIPAL and click on LOGIN button.



ਪੰਜਾਬ ਨਰਸਿੰਜ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਕੌਂਸਲ, ਮੋਹਾਲੀ
Punjab Nurses Registration Council, Mohali
Admission Counseling Portal Session 2024-25

SIGN IN

XXXXXXXXXX

Institute Principal

LOGIN

Main website
Developed by:
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STEP 3 – Click on Institute List on the Left Side Then Select Institute Name.

The screenshot shows the 'Institute List for Semi Online Counselling Round Session 2024-25' page. On the left sidebar, 'INSTITUTE LIST' and 'PNRC ORDERS' are visible, with red arrows pointing to them. The main content area has a red header. Below the header, there are two dropdown menus: 'Select Option:' and 'SELECT COURSE'. The 'Select Option:' dropdown is open, showing 'A.P.S. College of Nursing Shahkot Road, Malsian, Jalandhar.' as the selected option. A red arrow points to this option. To the right of the dropdowns is a green 'Go' button. At the bottom, there is a copyright notice: 'Copyright © 2024 All Rights Reserved - Punjab Nurses Registration Council Admission Counselling Portal. Developed by: Veritos Infosolutions Pvt. Ltd.'

STEP 4 – Select COURSE and click on GO button.

The screenshot shows the 'Institute List for Semi Online Counselling Round Session 2024-25' page. The 'Select Option:' dropdown is now filled with 'A.P.S. College of Nursing Shahkot Road, Malsian'. The 'SELECT COURSE' dropdown is open, showing 'Select', 'ANM', and 'GNM' as options. A red arrow points to the 'ANM' option. To the right of the dropdowns is a green 'Go' button. At the bottom, there is a copyright notice: 'Copyright © 2024 All Rights Reserved - Punjab Nurses Registration Council Admission Counselling Portal. Developed by: Veritos Infosolutions Pvt. Ltd.'

STEP 5 – Search the Student by his Application Reference No

Student Add/View

[Back to Institute List](#)

Course: GNM, Institute:-A.P.S. College of Nursing Shahkot Road, Malsian, Jalandhar.

Enter Application Ref No.: [Search](#)

No records found.

[Generate Rank](#)

STEP 6 – Search and Add the student one by one by clicking on ADD STUDENT FOR MERIT LIST. Then a table as shown in below image will be formed showing all added students you have added for Merit List.

Student Add/View

[Back to Institute List](#)

Course: GNM, Institute:- XXXXXXXXXX

Enter Application Ref No.: [Search](#)

Course	Ref No.	Student Name	Father Name	Mother Name	Date Of Birth	Payment Detail	Action
GNM	79334032	SUKSHAM KUMAR	RAGHUBIR SINGH	CHAMPA RANI	23-06-2000	Amount: 1180 Pay Status: Paid	Add Student For Merit List

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank
1	GNM	XXXXXX	MEHAK	ASHOK KUMAR	XXXXXXXXXX	
2	GNM	XXXXXX	JASHANPREET KAUR	GURCHARAN SINGH	XXXXXXXXXX	
3	GNM	XXXXXX	SUKSHAM KUMAR	RAGHUBIR SINGH	XXXXXXXXXX	

[Generate Rank](#)

STEP 7 – After adding all the students present for Semi Online Counselling, click on Generate Merit List. Before Generating Merit List kindly ensure that you have added all the students.

Student Add/View

[Back to Institute List](#)

Course: GNM, Institute:- [REDACTED]

Enter Application Ref No.: Search

Course	Ref No.	Student Name	Father Name	Mother Name	Date Of Birth	Payment Detail	Action
GNM	[REDACTED]	SUKSHAM KUMAR	RAGHUBIR SINGH	CHAMPA RANI	23-06-2000	Amount: 1180 Pay Status: Paid	Add Student For Merit List

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank
1	GNM	[REDACTED]	MEHAK	ASHOK KUMAR	[REDACTED]	
2	GNM	[REDACTED]	JASHANPREET KAUR	GURCHARAN SINGH	[REDACTED]	
3	GNM	[REDACTED]	SUKSHAM KUMAR	RAGHUBIR SINGH	[REDACTED]	

Generate Merit List

After generating Merit List, INSTITUTE PRINCIPAL has to print 3 Copies of Merit List from print Merit List button on which student attendance will be marked and it should be signed by the Principal of the Institute at every page of the list.

STEP 8 – Kindly verify the Merit List Generated through the system. After that click on Lock Merit List button.

Student Add/View

[Back to Institute List](#)

Course: GNM, Institute:- [REDACTED]

Enter Application Ref No.: Search

Course	Ref No.	Student Name	Father Name	Mother Name	Date Of Birth	Payment Detail	Action
GNM	[REDACTED]	SUKSHAM KUMAR	RAGHUBIR SINGH	CHAMPA RANI	23-06-2000	Amount: 1180 Pay Status: Paid	Add Student For Merit List

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank
1	GNM	[REDACTED]	MEHAK	ASHOK KUMAR	[REDACTED]	1
2	GNM	[REDACTED]	JASHANPREET KAUR	GURCHARAN SINGH	[REDACTED]	2
3	GNM	[REDACTED]	SUKSHAM KUMAR	RAGHUBIR SINGH	[REDACTED]	3

Generate Merit List
Lock Merit List

STEP 9 – After you lock the Merit List a list of students will appear as shown below.
After verifying the Student information and documents you have to allot or reject the seat of the student by entering the remarks and clicking on Seat Allotted and Seat Not Allot button respectively.

Institute List for Semi Online Counselling Round Session 2024-25

Course: GNM, Institute: [REDACTED]

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank	Action
1	GNM	[REDACTED]	MEHAK	ASHOK KUMAR	[REDACTED]	1	Enter Remarks Seat Allotted Seat Not Allot
2	GNM	[REDACTED]	JASHANPREET KAUR	GURCHARAN SINGH	[REDACTED]	2	Enter Remarks Seat Allotted Seat Not Allot

STEP 10 – Then the information will be updated as shown below and you will be able to view who has been allotted seat and who has not been allotted seat with remarks.

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank	Action
1	GNM	[REDACTED]	MEHAK	ASHOK KUMAR	[REDACTED]	1	Seat has been allotted for .S.B.S. COLLEGE OF NURSING, SOHIAN KALAN, AMRITSAR.
2	GNM	[REDACTED]	JASHANPREET KAUR	GURCHARAN SINGH	[REDACTED]	2	Seat Not Allotted to this candidate Ref No.81840850 Remarks: not eligible

After generating Merit List, INSTITUTE PRINCIPAL has to print 3 Copies of Merit List from print Merit List button on which student attendance will be marked and it should be signed by the Principal of the Institute at every page of the list.